



OFFICE OF THE REGISTRAR ::: ASSAM AGRICULTURAL UNIVERSITY

JORHAT-785013

No. AAU/RG-1.11(36)/2023-24/ _____

Dated: _____/2024

Proceedings of the review meeting (Hybrid) of Internal Quality Assurance Cell(IQAC), Assam Agricultural University, AAU, Jorhat in the Conference Hall of the Hon'ble Vice Chancellor's Conference Hall, AAU, Jorhat held on 19th December, 2023 at 10.30 am.

A review meeting to discuss about the progress of the Internal Quality Assurance Cell (IQAC), Assam Agricultural University, AAU, Jorhat was convened in the Conference Hall of the Hon'ble Vice Chancellors's Office, AAU, Jorhat at 10:30 am on 19th December, 2023 under the chairmanship of the Hon'ble Vice Chancellor, AAU. In addition to the Hon'ble Vice-Chancellor Dr. Bidyut Chandan Deka, Registrar Sri Tapan Kr. Gohain, ACS, Director of Post Graduate Studies, AAU, Jorhat Dr. A. K. Das, Dean, Faculty of Community Science Dr. Mamoni Das, Joint Registrar (A), AAU, Jorhat Dr. Ramen Kr. Sharma, Coordinator, IQAC, AAU, Jorhat Dr. B. B. Gogoi, I/C AKMIT Cell, AAU, Jorhat Dr. Ananta Saikia, I/C S & T Cell, AAU, Jorhat Dr. B. K. Medhi, other Co-ordinators, members, conveners of IQAC of AAU, Jorhat and members of PME Cell, AAU, Jorhat were present in this meeting.

The meeting was initiated with a welcome address by the Registrar, Sri Tapan Kr. Gohain, ACS and he delivered a lecture about the importance of IQAC which was established to facilitate improvement in quality in all aspects of Assam Agricultural University, Jorhat. Dr. Bidyut Chandan Deka, Hon'ble Vice Chancellor, AAU during his address to the house had also appraised the cell followed by various suggestions.

Dr. Bina Buragohain Gogoi, Professor & Coordinator, IQAC, AAU, Jorhat has presented in brief about all the works done by the said cell in the last year after its formation. After threadbare discussion the following decisions has been taken by the house:

1. The house discussed about various circulars issued by the UGC and ICAR and decided that any one member of IQAC, AAU, Jorhat be given the responsibility to circulate all the circulars issued in regards to UGC, New Delhi and ICAR.

2. The house has advised the IQAC to explore NEP, 2020 for its implementation and IDP is to be framed aligning with NEP, 2020 which is to be submitted to the Government at an early date.
3. The house has also advised the IQAC to organise workshops from time to time and to encourage Skill Development programme without affecting the main domain.
4. The house has proposed to modify ELP and RAWAEP so that it can be involved in some research activities. **(Action: Dean, FA, AAU, Jorhat)**
5. The house also proposed to provide separate facilities/infrastructures for the ODL students for providing hands on training to the learners as, this also prevents the main experimental laboratory or field from risk of getting damaged. **(Action: Director, ODL)**
6. The house also advised the IQAC, AAU, Jorhat that, the formats which are to be filled up for the awards of Best Faculty, Best Research Station, Best KVK and Best Department should be sent to all the unit heads of BoS for its finalization which is to be passed in the next Academic Council meeting.
7. The house also proposed that IQAC tag should be used in all events and a digital library with GPS location should be maintained in all the units of the cell and in all the Colleges/establishments under the University. **(Action: IQAC, AAU, Jorhat)**
8. The house has also decided that all hostels repairing works under the University, its expenditure and source of fund should be looked after by the IQAC, AAU, Jorhat. **(Action: IQAC, AAU, Jorhat)**
9. The house also advised the AKMIT Cell, AAU, Jorhat to create a separate window for the IQAC. All the proceedings of the IQAC and IDP plan should be published in the AAU website. Google form for the students and faculties will also be prepared by the AKMIT Cell, AAU, Jorhat. **(Action: AKMIT Cell, AAU, Jorhat)**
10. The house has also decided that all the information available in the Veterinary Science website under AAU must also be available in the AAU website. Separate window will be created by the AKMIT Cell, AAU, Jorhat for the international students. **(Action: AKMIT Cell, AAU, Jorhat)**
11. The house also suggested that each and every action taken reports of the resolutions taken in the previous meetings of IQAC should be presented in next meeting of the IQAC, AAU, Jorhat. **(Action: IQAC, AAU, Jorhat)**

The meeting was concluded with a vote of thanks by the Registrar, AAU, Jorhat.

Sd/-
Sri T. K. Gohain, ACS,
Registrar,
AAU, Jorhat.

Memo. No. AAU/RG-1.11(36)/2023-24/ 23,410-460

Dated: 04-01/2024

Copy for information and necessary action to:

1. The Secretary to the Vice Chancellor, AAU, Jorhat.
2. The Comptroller, AAU, Jorhat.
3. The Dean, Faculty of Agriculture / Faculty of Veterinary Science/ Community Science/ Fisheries Science, AAU, Jorhat/Khanapara/Raha.
4. The Director of Research (Agri.)/ (Vety.)/ Extension Education/ Post Graduate Studies/ Student Welfare / Physical Plant, AAU, Jorhat/ Khanapara.
5. The Director, AAU-ODL.
6. The Chief Librarian, Rev. B.M. Pugh Library, AAU, Jorhat.
7. The Centre Director, DBT-AAU Centre/ Director, AERC, NE India, AAU, Jorhat.
8. The ADEE (P&I/T)/ADEE, AAU, Jorhat/Khanapara.
9. The Joint Registrar (Acad.), AAU, Jorhat/Khanapara.
10. The Associate Dean, BNCA/ LCVSc/ SCS College of Agriculture/ College of Horticulture & FSR, AAU, Biswanath Chariali/ North Lakhimpur/ Rangamati, Dhubri/ Nalbari.
11. The OSD, College of Sericulture, AAU, Jorhat.
12. The All Chief Scientist AAU outstations.
13. The All Senior Scientist & Head, KVKs, AAU.
14. The Chief Scientist, IFS/AICRP on Water management, AAU, Jorhat.
15. The All Heads of the Departments, AAU, Jorhat/Khanapara/Raha.
16. The in-Charge, AKMIT cell/PME Cell/S&T Cell/The PI, NAHEP, AAU, Jorhat.
17. Dr. Bina B. Gogoi, Professor & Coordinator, IQAC, AAU, Jorhat.
18. Dr. Abhijit Borah, Prof. & i/c, Training & Placement Cell, AAU, Jorhat.
19. The In Charge, Fisheries Research Centre, AAU, Jorhat.
20. The Farm Manager, ICAR Farm/Horticulture Farm, AAU, Jorhat.
21. All the Co-coordinators/members of IQAC, AAU, Jorhat.
22. The Deputy Registrar (P)/ Deputy Comptroller/ Deputy Librarian, AAU, Jorhat/ Khanapara.
23. The Assistant Registrar (A i/c / G)/ Administrative Officer i/c, AAU, Jorhat.
24. General Secretary, Students Association, CA/CVSc., AAU, Jorhat/Khanapara.
25. Concerned File.

Signature valid

Digitally Signed by:
Tapan Kumar Gohain
Assam Agricultural University
Registrars Establishment

Date: 2024-01-
04T07:53:12.9427421+05:30